



Fingerlakes Mall

Fountain Fund Application

Today's Date: _____

Name of Organization: _____

Name of Contact: _____

Address of Organization: _____

Phone Number: _____

Email: _____

Federal Tax ID# (501C3): _____

Please tell us a little about your organization (ie: year founded, size of organization, main causes, achievements, etc.): _____

***Important:** Please read Fountain Fund Information and sign below that you have read and understand all Fountain Fund requirements and procedures before turning in this application.

Signature: _____ Date: _____

*Please mail completed application to: Fingerlakes Mall
PO Box 7128
Auburn, NY 13022
Attn: Marketing

OR Scan and email to Renay Kelley at Marketing@fingerlakesmall.com.

We will contact you with the status of your application once we have had an opportunity to review your request. If you have any questions, contact Renay Kelley, Director of Marketing, at 315-255-1188 or marketing@fingerlakesmall.com.



Fingerlakes Mall

Fountain Fund Information

- *Organization must be non-profit with a 501c3 and will be asked to show proof. Third parties fundraising on behalf of another organization will not be approved.
- *Due to the number of requests for Fountain Fund donations, a donation period is not guaranteed. We do our best to meet as many requests as possible. We will notify you of our decision within 2 weeks of receiving your application.
- *We do not provide cleaning or rolling of the money, nor do we claim any responsibility for the condition of the money. Please check with your financial institution to see what their requirements are in regards to accepting the coins prior to handing in your application.
- *Organization is responsible for supplying sign that includes your name and logo to be placed by the fountain. Signs cannot be handwritten.
- *The donation period runs for 3 months and each organization is eligible for no more than one donation per year.
- *Your charity information will be posted on our website during your donation period.
- *Coins must be picked up within 2 weeks of the donation period ending. Organization is required to provide 2-5 gallon buckets to collect the money in. We will contact you prior to the end of the donation period to schedule a pick up date/time. Failure to comply will result in coins being donated to another charity.
- *Upon pickup, you will be given a Donation Received form to complete and return to us within 2 weeks. Failure to do so will result in the organization being disqualified from receiving future donations.